On your BisonWeb homepage, go to the "Student Services" tab, and select "Student Records." One of the options in the student records is "Academic Transcript." Select academic transcript. In the drop down option choose undergraduate level and web transcript. Click submit. This will give you the web transcript. If you are on Mac, you click the file on the top bar and select export as PDF. On Windows you can save by using the "Print" option which lets you save as PDF.

Home > Student Set     Personal Information	Vices > Student Records Student Services Admissions & Orientation File are application for File are application for File are application for	Financial Ald	Registration Check your registration status; Add or your o dasses: Display	Student Records Vew your holds; Display your versides: and transcripter Device
	admissions; Keview existing applications; ther status, and the status of supporting requirements; conduct virtual orientation	assgmment, and make deposit payment. Participate in the RSVP.	<ul> <li>Pour class schedule.</li> <li>Bison Web Registration is available from 500 am- Midnight.</li> <li>Any student who has registered and has not paid fullion and fress, will not be allowed to remain in class and will not receive credit or a grade for the course.</li> </ul>	grades and transcripts; review charges and payments.
	<ul> <li>View Holds</li> <li>Grade Detail</li> <li>View and Pay Your Bill</li> <li>Apply to Graduate</li> </ul>	Midterm Grades     Academic Transcript     Update SEVIS Form     Degree Works	Final Grade     Request Pr     View Applic	is inted/Official Transcripts ation to Graduate
	Book Voucher Request	Student Accounts	Enrollment Verification	Handshake

Personal Information	Student Services Financial Aid				
Display Trans	script - Select Level and Type				
Home > Student S	iervices > Student Records > Academic Transcript				
Select the transcri	ipt level and transcript type, then click Display Transcript.				
Transcript Level: Un	Undergraduate 😊				
Transcript Type: We	eb Transcript 😑				
Submit					
View Holds  View St	View Holds  View Status of Transcript Requests				
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